



ADM-POL010

FUNCTION MANAGEMENT POLICY

OCTOBER 2015

Purpose

Hockey SA recognises that alcohol mismanagement and misuse can be hazardous to health and can result in alcohol-related harm to individuals. Everyone has the right to a safe environment and, as providers of alcohol under a liquor license, we have a duty of care to visitors and the wider community.

Scope

This Policy applies to functions organised by Hockey SA, including:

- VIP events at tournaments, grand final days etc; and
- the annual awards night.

Policy Commitment

Whilst it is always preferable for members to purchase their own drinks across the bar as this practice reduces high risk drinking and allows bar servers to monitor patron behaviour, there are functions where Hockey SA may include alcohol for free or as part of the overall ticket price. To prevent such events being considered by some as 'all you can drink', it is important to place restrictions on alcohol availability.

Following are the strategies that Hockey SA will implement to promote responsible drinking practices thereby protecting members as well as the Association's liquor license against significant State based fines.

Strategies to promote responsible drinking

- 1 Proof of age to be requested from younger attendees, where their age is not known.
- 2 Substantial food (e.g. a meal or substantial nibbles) to be available during the time that alcohol is available.
- 3 Drinks served or topped up by Hockey SA or venue staff with Responsible Service of Alcohol training.

- 4 Cutting off the supply of alcohol by anyone deemed to have drunk too much.
- 5 'Free' alcohol consumption at an event will be limited to either:
 - a. a defined number of drinks – not more than four per person; or
 - b. a limited time of the event where alcohol is included within ticket price – no more than 4 hours. After this time expires drinks will only be able to be purchased at bar prices.
- 6 Encouraging people to take a taxi or have a designated driver.
- 7 Signage (at State Hockey Centre) with numbers to call a taxi. Phone in the canteen and grounds office for staff to call a taxi for someone if requested.
- 8 Communication of the function conditions to members – i.e. limited time or number of drinks.
- 9 Someone to be appointed as 'responsible' for the event who will oversee the event, may cut off alcohol supply to anyone or ask them to leave. This person will generally be the CEO or most senior staff member present at the event.

Review of policy

The Board of Hockey SA will review this policy annually or as often as it determines necessary and will make any changes it determines necessary or desirable.

Access to the policy

This policy will be available for viewing by any member of Hockey SA through its website or a copy will be provided upon request.